



# University Council Executive Committee

## MINUTES

SEPTEMBER 20, 2016 3 – 4:30 PM

LEIGH HALL 413

MEETING CALLED BY	Harvey Sterns, chair	
TYPE OF MEETING	Monthly Meeting	
PRESIDER	Harvey Sterns, chair	
NOTE TAKER	Kim Haverkamp	
ATTENDEES	<p><b>Members:</b> Megan Bodenschantz, Kristin Koskey, Isaac Lampner, Ruth Nine-Duff, Rex Ramsier, Michael Spayd, Harvey Sterns</p> <p><b>Absent with notice:</b> Diane Gorse, Marjorie Hartleben</p>	
Agenda topics:		
3:00 – 3:05                      CALL TO ORDER                      HARVEY STERNS		
DISCUSSION	<ol style="list-style-type: none"> <li>The chair called the meeting to order. He asked for additions to the agenda. The topics Food Pantry and Budget and Finance Committee were added to the agenda. The agenda was approved as amended by unanimous consent.</li> <li>The chair asked for additions or correction to the August 16 Executive Committee minutes. There being none, the minutes were approved as distributed by unanimous consent.</li> </ol>	
3:05 – 3:30                      UNFINISHED BUSINESS                      HARVEY STERNS		
DISCUSSION	<ol style="list-style-type: none"> <li>Membership Update: There are nine vacant seats on UC committees. <ul style="list-style-type: none"> <li>Communications – Faculty Senate</li> <li>Information Technology – USG</li> <li>Institutional Advancement – Faculty Senate, SEAC</li> <li>Physical Environment – USG (2)</li> <li>Recreation and Wellness – Dean, GSG</li> <li>Talent Development &amp; Human Resources – USG</li> </ul> Kim Haverkamp will send a reminder to the Constituent Groups. </li> <li>USG stated that their vacancies are at-large seats which are difficult to fill. A suggestion was made to contact student organizations in the committee’s discipline to find student leaders that may want to get involved.</li> </ol>	

3:30 – 4:00	TOPIC SUBMISSIONS	HARVEY STERNS
DISCUSSION	<ol style="list-style-type: none"> <li>1. A topic submission regarding the creation of a food pantry on campus was submitted by a student organization. There was discussion about legal issues, safety issues, the campus location and possible competition with the local food pantry. The UCEC commends the student organization for wanting to help students in need. The following suggestions were made: <ul style="list-style-type: none"> <li>• UA students could volunteer at the local food bank</li> <li>• The local food bank could open a remote location on campus and UA students could run it</li> </ul> The topic will be referred to the Recreation and Wellness Committee. </li> <li>2. A topic submission regarding a smoke-free campus was submitted by a student. The Recreation and Wellness Committee recommended a tobacco-free policy that was supported by UC. A draft rule is expected to go to the Board of Trustees in December. A reply will be sent to the author.</li> <li>3. There was a discussion about communication and education prior to implementing the tobacco-free policy to help faculty, staff and students understand the policy and find cessation resources/services. The topic will be referred to the Recreation and Wellness Committee.</li> <li>4. The committee reviewed topic submissions that do not have a response. Kim Haverkamp will request a progress update from the appropriate committees.</li> </ol>	
4:00 – 4:30	NEW BUSINESS	HARVEY STERNS
Discussion	<ol style="list-style-type: none"> <li>1. There was a discussion about the Budget and Finance Committee’s in-depth report to UC and the role of Ernst and Young to help UA find ways to save money and generate revenue.</li> <li>2. There was a discussion about the Budget and Finance Committee’s role in UC. If UC committees make a recommendation that has budget implications, the Budget and Finance Committee should be consulted.</li> <li>3. There was a discussion about confidentiality of committee deliberations. Members should honor the process and only share information in the approved minutes. This topic will be addressed at the October 11 combined UC/Standing Committee meeting.</li> <li>4. The October 11 agenda was approved by unanimous consent. A larger room will be obtained for the meeting.</li> <li>5. The meeting was adjourned at 4:30 p.m. by unanimous consent.</li> </ol>	